

## CANADA SAVINGS BONDS PAYROLL SAVINGS PROGRAM

The Payroll Savings Program to purchase Canada Savings Bonds is offered to Government of Alberta employees each year. This Program offers employees the opportunity to designate part of your salary for regular bi-weekly savings through payroll deductions. The deductions start on the first pay period in December and are sent directly to the Bank of Canada.

The annual open enrolment period is in the fall, and enrolment is done electronically via the Bank of Canada's website. The open enrolment period for 2011 ran from October 3 – November 1, 2011, and is now closed.

If you are not enrolled and wish to participate, or if you are currently enrolled and want to increase your contribution, this can only be done during the open enrolment period, which will occur again next fall.

### **IMPORTANT INFORMATION**

#### *Managing Your Payroll Savings Plan - Online*

If you own a CSB purchased through the Payroll Savings Program, by logging into the Bank of Canada's website at: [www.mybonds.gc.ca](http://www.mybonds.gc.ca), you can:

- Request redemptions – redeem all or some of your CSBs
- Check plan balances at any time
- Get online statements outlining how much you have invested and interest earned
- View and print T5 slips

To access this website you will need your client ID and password.

*Your client ID is the ten digit number that the Bank of Canada assigned to after you completed your first online transaction or after you registered for secure access to your plan. You would have set up a password for yourself at the same time.*

*If you forgot your client ID or password, or have never made an online transaction or registered, this website will assist you with acquiring online access.*

### **CONTACT INFORMATION**

If you have any questions or require assistance with your account, please contact the Bank of Canada Customer Service via email at [csb@csb.gc.ca](mailto:csb@csb.gc.ca) or by calling 1-877-899-3599 Monday through Friday, 6 a.m. to 6 p.m. Mountain Standard Time.